



ORDINARY MEETING

MINUTES

THURSDAY 26TH APRIL 2018

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 26th April 2018 commencing at 8:30 am

Present:

COUNCILLORS NRF Wilson OAM Chair
MJ Quigley
KL Walker
MJ Beach
HJ Druce
BD Williamson
KW Taylor
SJ Derrett
RJ Higgins
KR Irving
AJ Brewer
P Serdity

STAFF MEMBERS G Wilcox General Manager (GM)
D Arthur Divisional Manager Finance and Administration (DMFA)
J Cleasby Acting Manager Health and Development Services (AMHD)
R Lawford Divisional Manager Engineering Services (DMES)
J Burtenshaw Executive Assistant (EA)

APOLOGIES

Nil.

CONFIRMATION OF MINUTES

MOVED Higgins/Serdity that the Minutes as amended of the Ordinary Meeting of Council held on Thursday 22nd March 2018 be adopted as a true and correct record of that Meeting with the correction to the confirmation of the Minutes on page 2 to the 22nd February 2018.

**Carried
81.4.18**

DELEGATES AND COMMITTEES

Item 1 **North West Zone Library Annual General Meeting** **(L2-7)**

MOVED Serdity/Irving that the information be received and noted.

**Carried
82.4.18**

WARREN SHIRE COUNCIL
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DELEGATES AND COMMITTEES

Item 2 Outback Arts Annual General Meeting (C17-2)

MOVED Serdity/Derrett that the information be received and noted.

**Carried
83.4.18**

Warren Sporting Facilities Committee (C14-3.18)

MOVED Taylor/Williamson that the Minutes of the Meeting of the Warren Sporting Facilities Committee held on Wednesday 4th April 2018 be received and noted and the following recommendations be adopted:

Item 6 Reports from Centre Manager (S21-2)

1. That the information be received and noted, and;
2. The Centre Manager implement the updated code of conduct following April 2018 Sports Committee Meeting;
3. The information be received and noted for the installation of a panic button;
4. Warren Shire Council complete all pending tasks in relation to the Country Rugby Championships; and
5. The Centre Manager to liaise with the Divisional Manager Engineering Services for the replacement of lights at Victoria Oval.

**Carried
84.4.18**

Manex (C14-3.4)

MOVED Wilson/Irving that the Minutes of the Meeting of Manex held on Tuesday, 17th April 2018 be received and noted and the following recommendations be adopted:

Item 5.1 Work Health Safety Performance Summary (S12-14.1)

That the Work Health and Safety Performance Summary information be reviewed and monitored.

Item 5.2 Work Health and Safety Risks and Priority Issues (S12-14.1)

That Work Health and Safety Risks and Priority Issues be reviewed and monitored

Item 5.3 Work Health And Safety Action Plan (S12-14.1)

That the Warren Shire Council Work Health and Safety Action Plan actions are reviewed and their status monitored and a report be prepared for the Work Health and Safety Committee each quarter to review the status and compliance.

Item 7 Work Force Vacancies (S12-1)

That Manex note the report and commence recruitment of vacant positions.

**Carried
85.4.18**

WARREN SHIRE COUNCIL
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DELEGATES AND COMMITTEES

CONTINUED

Showground/Racecourse Committee

MOVED Beach/Druce that the Minutes of the Meeting of the Showground/Racecourse Committee held on Thursday 19th April 2018 be received and noted and the following recommendation be adopted:

ITEM 4 REGIONAL SPORTS INFRASTRUCTURE GRANT SUBMISSION (D3-1.4)

That the application be submitted as discussed and that adjustments be made after consultation with the Government.

**Carried
86.4.18**

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist (C14-7.4)

MOVED Walker/Serdity that the information be received and noted and that the items marked with an asterisk be deleted.

**Carried
87.4.18**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with the following item of the business paper.

Item 2 Committee/Delegates Meetings (C14-2)

MOVED Serdity/Taylor that the information be received and noted and the North West Library Meetings be added to the meeting schedule for June and October.

**Carried
88.4.18**

Item 3 Dental Practice – Lease Agreement (S1-1.18)

At this point in the meeting, the time being 9.13 am the Mayor, Councillor Quigley and Councillor Brewer declared an interest.

As both the Mayor and Deputy Mayor have declared an interest it was **MOVED** Wilson/Taylor that Councillor Serdity assume the role of Chair. Councillors who have declared an interest left the meeting and were not in sight of the meeting room.

**Carried
89.4.18**

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 26th April 2018 commencing at 8:30 am

GENERAL MANAGER'S REPORTS

CONTINUED

Item 3 Dental Practice – Lease Agreement Continued

MOVED Taylor/Walker that Council note the action taken by the General Manager to sign the lease agreement with Totally Smiles Pty Ltd.

**Carried
90.4.18**

At this point in the meeting the time being 9.16 am, the Mayor, Councillor Quigley and Councillor Brewer entered the meeting room and the Mayor returned to the Chair.

**Item 4 Narromine Meeting of Accepted and Potential Joint Organisation
 Councils (L5-16.3)**

MOVED Williamson/Druce for discussion.

**Carried
91.4.18**

MOVED Williamson/Higgins that:

1. Council join a Joint Organisation that includes all OROC Councils (Bogan Shire Council, Bourke Shire Council, Brewarrina Shire Council, Cobar Shire Council, Coonamble Shire Council, Dubbo Regional Council, Gilgandra Shire Council, Mid-Western Regional Council, Narromine Shire Council, Walgett Shire Council, Warren Shire Council and Warrumbungle Shire Council); and
2. Council advise the Minister for Local Government of its resolution.

GM-A
Chk Lst

**Carried
92.4.18**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate - March 2018 (B1-10.15)

MOVED Quigley/Derrett that the Statements of Bank Balances and Investments as at 31st March 2018 be received and noted.

**Carried
93.4.18**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Druce/Irving that the information be received and noted.

**Carried
94.4.18**

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 26th April 2018 commencing at 8:30 am

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS
CONTINUED

Item 3 Request to Support Warren Country Championships Organising Committee (D8-1)

At this point in the meeting, the time being 9.50 am Councillor Quigley, Councillor Taylor and Councillor Derrett declared an interest and left the meeting and were not in sight of the meeting room.

MOVED Brewer/Irving for discussion.

Carried
95.4.18

DMFA-N

MOVED Williamson/Brewer that Council charge the hire fee only for Victoria Park and not charge the camping fee as agreed with Council previously.

Carried
96.4.18

At this point in the meeting the time being 10.04 am, Councillor Quigley, Councillor Taylor and Councillor Derrett entered the meeting room.

MORNING TEA

At this point in the meeting, the time being 10.05 am, Council adjourned for Morning Tea.

RESUMPTION

The meeting resumed at 10.30 am.

Item 4 Request to Support CWA of NSW Far Western Group Public Speaking Committee (D8-1)

At this point in the meeting, the time being 10.34 am Councillor Irving declared an interest and left the meeting and was not in sight of the meeting room.

MOVED Druce/Derrett that:

DMFA-A
Chk Lst

1. That Council make a donation of \$100.00 to Country Women's Association of NSW for the Public Speaking Competition subject to this donation being advertised in the local newspaper for a period of 28 days; and
2. Subject to no substantial disagreement being received from the public.

Carried
97.4.18

At this point in the meeting the time being 10.35 am, Councillor Irving entered the meeting room.

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 26th April 2018 commencing at 8:30 am

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS
CONTINUED

Item 5 Librarian's Report on Warren Library Services (L2-2)

MOVED Serdity/Irving that the information be received and noted.

Carried
98.4.18

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS
CONTINUED

Item 6 Council Bank Account Signatories (B1-5)

DMFA-A
Chk Lst

MOVED Irving/Druce that:

The following people be authorised signatories for Council's General Fund Account at the National Australia Bank:

Glenn Wilcox – General Manager

Darren Arthur – Divisional Manager of Finance & Administration

Jillian Murray – Treasurer

Glens Lawford – Divisional Manager Engineering Services

Rex Wilson – Mayor

Brett Williamson – Councillor

Milton Quigley – Councillor

Carried
99.4.18

Item 7 March 2018 Budget Review (A2-5.36)

MOVED Serdity/Druce for discussion.

Carried
100.4.18

DMFA-A
Chk Lst

MOVED Serdity/Taylor that the information be received and noted and that amendments to votes in the March 2018 Budget Review as outlined be authorised.

Carried
101.4.18

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Report – Roads Branch (C14-7.2)

MOVED Irving/Higgins that the information be received and noted.

Carried
102.4.18

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 26th April 2018 commencing at 8:30 am

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

CONTINUED

Item 2 Request to Close Part of Curban Street, Collie (R4-3, R4-1.39)

DMES-A
Chk Lst

MOVED Irving/Derrett that Council advise Mr Sheargold that the section of Curban Street Collie will be advertised for closure and that Council will review the public response prior to making a final determination.

**Carried
103.4.18**

Item 3 Thornton Road Upgrade Project (R4-1.53)

MOVED Druce/Beach that the information be received and noted.

**Carried
104.4.18**

ACTING MANAGER HEALTH AND DEVELOPMENT'S REPORTS

Item 1 Development Application Approvals (B4-9)

MOVED Taylor/Beach that the information be received and noted

**Carried
105.4.18**

Item 2 Department of Planning Circulars (P15-10)

MOVED Druce/Derrett that the information be received and noted.

**Carried
106.4.18**

Item 3 Impounding Officer's Report (P4-4)

MOVED Taylor/Walker that the information be received and noted.

**Carried
107.4.18**

Item 4 Application to Vary a Development Standard (P16-18.02)

MOVED Irving/Walker that the information be received and noted.

**Carried
108.4.18**

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
Held in Council Chambers, 115 Dubbo Street Warren
on Thursday 26th April 2018 commencing at 8:30 am

ACTING MANAGER HEALTH AND DEVELOPMENT'S REPORTS

CONTINUED

Item 5 Tenders for Housing Project (S12-1)

MHD-A
Chk Lst

MOVED Irving/Taylor that Council engage Hotondo Homes to build two (2) dwellings on Lots 52 and 58 of Gunningba Estate for the price of \$371,074 per dwelling inclusive of GST.

**Carried
109.4.18**

MAYORAL MINUTES

The Mayor advised that the following items of general interest and Council business transacted through the period since the last Council Meeting.

- The Mayor expressed his appreciation to Councillor Brewer for representing Council and attending the Warren Central School ANZAC Service on Wednesday, 11th April 2018.
- The Mayor also expressed his appreciation to Councillor Quigley who represented Council at the Warren ANZAC Day Service yesterday and the Mayor further advised that he had attended the Collie ANZAC Day Service.
- The Mayor advised that the Public Meetings at Nevertire and Collie for the Village Enhancement Plans were well attended.
- The Mayor advised that the Memorandum of Agreement with RiverSmart was signed on the 17th April 2018.
- The Mayor wished NSW Country Rugby all the best for the upcoming Championships on the weekend. The Mayor also acknowledged the work that the NSW Country Rugby, Warren Rugby Club and Council have put in to making the weekend come together.
- The Mayor advised that 44 people had attended the ANZAC Day Service at Collie.
- The Mayor advised that the demolishing of 113 Dubbo Street, Warren has gone extremely well.

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QUESTIONS WITHOUT NOTICE

By Councillor Quigley

1. Councillor Quigley requested if the Sporting Facilities Minutes could have more details in the recommendations.
2. Councillor Quigley would like to place it on public record how fantastic Victoria Park Oval and precinct have been presented and how good everyone has been. The community support has been overwhelming, there were about 100 people over there yesterday helping with tents.

The General Manager advised that Council has staff on-call all weekend in case they are required.

By Councillor Walker

1. Councillor Walker commented on the Far West Regional Summit - 3rd July 2018.
2. Councillor Walker commented on an article in the Focus Magazine that from the 1st March 2018, Local Councils no longer vote on Development Applications for large developments.

The Acting Manager Health Development Services gave an explanation and overview on Planning Panels.

By Councillor Beach

1. Councillor Beach enquired on the WOW Centre and Liquor Licence.

The General Manager gave an overview on the application process to obtain a licence and that he believes the centre now has a licence in place.

By Councillor Druce

1. Councillor Druce thanked those who came to the Nevertire Community Meeting. There were approximately 40 people from the Nevertire community at the meeting. Councillor Druce believes it was a very positive meeting and more than half of the group came back for the follow-up meeting.
2. Councillor Druce requested if Council could repair the trip hazard outside the Nevertire Anglican Church.
3. Councillor Druce advised that she would be an apology for the May Council Meeting.

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
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QUESTIONS WITHOUT NOTICE

CONTINUED

By Councillor Taylor

1. Councillor Taylor enquired on the CCTV trial and were the Police using the footage and was there any opportunities to seek funding to expand the CCTV into Victoria Oval and main street and include matching funding in the 2018/19 budget?

The Divisional Manager Finance and Administration advised that the Police had made enquiries and they were positive of the CCTV.

By Councillor Derrett

1. Councillor Derrett enquired of the response to the Warren Village Enhancement Plan?

The General Manager advised that he has been giving out plans to Warren businesses, Schools and that all the Village Plans have been available from Council's Office, with many copies being taken. Council has received submissions from people in Warren.

By Councillor Irving

1. Councillor Irving advised that the Library will be hosting the CWA Public Speaking Competition next Wednesday for Years 4,5 and 6. Councillor Irving would like to thank Council's Librarian, Pamela Kelly and the Library Staff for hosting this event.
2. Councillor Irving wished to thank Council's Economic Development Officer, Alison Ruskin Rowe for placing the ANZAC Video on Council's Facebook and Website.
3. Councillor Irving commented on the Youth Week activities and thanked those that facilitated these activities.

By Councillor Brewer

MES-A
Chk Lst

1. Councillor Brewer enquired why the grader work on Gunningbar Parkway was limited to a small section and why the whole road wasn't completed.

The Divisional Manager Engineering Services to investigate.

2. Councillor Brewer requested an update on the new Sewage Treatment Plan and asked if the Committee could have a meeting.

The General Manager gave an overview on the current status of the project and advised that the soil and water quality testing has been completed. When Public Works are to the stage of having the plans drawn, they will be presented to Council.

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
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on Thursday 26th April 2018 commencing at 8:30 am

QUESTIONS WITHOUT NOTICE

CONTINUED

By Councillor Brewer

Continued

3. Councillor Brewer advised that the Victoria Oval looks fantastic for the upcoming Rugby Championships this weekend. The community should be very proud of what we have and that the level of support yesterday was fantastic, it was pulling the community together.

By Councillor Serdity

1. Councillor Serdity reiterated Councillor Druce's comments on the Public Meeting held at Nevertire for the Nevertire Enhancement Plan. She has received positive feedback from the Nevertire community.
2. Councillor Serdity advised that the Nevertire water pressure is very poor and after talking to Council's Divisional Manager Engineering Services a review on the size, type and cleaning of lines and house lines may be required.

There being no further business the meeting closed at 11.43 pm.

**THESE MINUTES WERE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY 24TH MAY 2018 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE NO. 111.05.18

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GENERAL MANAGER

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MAYOR